



THE DISTRICT COUNCIL OF MOKA

District Council Office, Royal Road, Quartier Militaire

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REQUIRED DOCUMENTS FOR APPLICATION OF TRADE FEES

SN	Documents Required (1 Copy)	Required	Submitted	Date
1	Business Registration Card			
2	National Identity Card of Applicant/ Director (+ Owner's ID Card – where applicable)			
3	Location Plan/ Site plan/ Layout Plan			
4	Development Permit/ Building & Land Use Permit (Original + Copy)			
5	Certificate of Incorporation + Summary/Particulars of company			
6	Motor vehicle license (Horse Power)			
7	License from NTA (Taxi, Bus)			
8	Title Deed (Contrat terrain)			
9	Lease Agreement/ Authorisation from owner of premise			
10	Permit from Ministry of Commerce (Bakery)			
11	Clearance from Pharmacy Board (Pharmacy)			
12	Registration from Ministry of Fisheries			
13	Clearance from NTA (Filling Station)			
14	Clearance from Dangerous Chemicals Control Board			
15	Receipt of payment for electric motor			
16	Clearance from Min of Woman, child development			
17	Existing Trade Licence			
18	MRA Certificate (liquor)			
19	Compliance certificate (if surface area > 300 square metres)			
20	Others			

N.B ABOVE LIST OF DOCUMENTS IS NOT EXHAUSTIVE, OTHER DOCUMENTS MAY BE NEEDED DEPENDING ON THE NATURE OF THE TRADE

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